Orientation Program 2020 Report





B.V.Patel Institute of Commerce



Date	Time	Торіс	Resource Person
29 July 2020	11:15 am - 12:15 am	Introduction about Orientation Programme & Anchoring	Mr. Vijay Dayama
		About Institute & UTU	Dr. Yagna Vyas
		Activities at Institute	Ms. Arpita Vyas
		Tally Certification & CA Course	Dr. Nilay Panchal
		Student Corner,SIS and Student Login	Mr. Gaurang Pandya
		Library and Book Bank	Ms. Kinjal Mistry
		Votes of Thanks	Dr Arpana Patel
30 July 2020	10:00 am - 11: am	Goal Setting and Career Development	CA Priyanka Agrawal
31 July 2020	11:30 am - 12:30 pm	Session on Office Tools	Mr. Gaurang Pandya
04 Aug 2020	11:00 am- 12:00 pm	"Motivational Session"	Mr. Jyotir Pandya
06 Aug 2020	10:15 am - 11:30 am	"Role of Co-curricular Extra-Curricular Activities in Building overall Personality Development"	Ms. Arpita Vyas
08 Aug 2020	10:00am- 11:30 am	"Professional Etiquette's"	Dr Arpana Patel.

11 Aug 2020	10:15am- 11:30am	Creativity Leads toward Success	Mr. Vivek Ayre
13 Aug 2020	10:00am- 11:45	Physical fitness with Aerobics.	Ms Rajal Sukhiriya.
17 Aug 2020	10:00am- 11:30am	Role of Student in NSS and Its awareness	Dr Divya Gadariya

Report of Orientation Program 2020

In modern society, student orientation programs are meant to guide and assist students with their transition into post-secondary. Each institution follows different activities to welcome, transition and assist students in their transition to a new educational experience.

The purpose of orientation programs has changed as they evolved over time, introducing more academic supports and resources for students to be prepared. The goals of the orientation programs were to create student's familiarity with the institution's regulations and academic standards, acquaint the students with their classmates and to learn about the other institutional members that will help students succeed.

Orientation programs also serve the purpose of introducing students to rules and policies that can help keep them safe. Every-year Institute or University organized Orientation Programme but due to pandemic COVID-19 situation it impacted it. In such a situation also, Institute overcame the pandemic situation and arranged the orientation program 2020 using the online platform. The schedule for the orientation program 2020 is attached.

After completion of the Orientation program 2020 feedback for the same is taken from the students for identifying that the objective was accomplished and area of improvement were identified. The orientation Program 2020 was coordinated by Mr. Vijay Dayama & Mr. Gaurang Pandya with support of Dr Arpana Patel.





Rate the of Session speaker of Orientation Program(5 is highest and 1 is lowest) 5 responses

Rate the content of Orientation Program(5 is highest and 1 is lowest) 5 responses



Interpretation: As per feedback, majority of students are satisfied with the objective of orientation program 2020. Students also shown positive response towards resource persons and satisfied with the session. According to feedback, it is observed that students and faculty were not able to interact very smoothly due to pandemic situation and orientation program conducted online using google platform.

Orientation Program Day 1- Introductory Session.

Details About Event:

Event	Orientation Program Day 1-Introductory Session.
Date of Event	29 July 2020
Time of Event	10:15am to 11:30 am
Platform	Google Meet:https://meet.google.com/dde-etdg-yzn
Participants	25 students (B. Com -1 st Sem & M.Com (Integrated) -1 st Sem.
Resource	Dr. Arpana Patel, Dr. Nilay Pamchal, Dr. Yagna Vyas, Mr. Gaurang
Person's:	Pandya, Mr.Vijay Dayama, Ms Arpita Vyas and Ms. Kinjal Mistry.

Event Objective:

- 1. To Bridge the gap between students and faculties.
- 2. To aware the students about the college culture and inform the students about the code of conduct.

- The event was organized by the Dr. Arpana Patel I/C Director of B.V. Patel Institute of Commerce on Google Platform.
- All students of First year B.com&M.Com (Integrated) –1stSemester of B.V.Patel Institute of Commerce has participated in the event.
- The session started with great motivation quote & the welcome of the students byMr.
 Vijay Dayama.
- Mr. Vijay Dayama started discussion with the students sharing the views on journey of college to be successful in Life and inform students that they always have learning attitude.
- The anchoring for whole session was done by Mr. Vijay Dayama and Introduce students about the orientation program 2020 and its schedule.
- Dr. Yagna Vyas brief the students about the institute, patrons and various courses offered by the Uka Tarsadia University.
- Afterwards, **Ms.Arpita Vyas**provide the details of curriculum and non-curriculum activities like industrial visits, Uth Fest, Navratri celebration and many cultural events.

- In continuation of Session, **Dr. Nilay Panchal**shared the best practices of the B V Patel Institute of Commerce like Tally certificate course and many more.
- Students were enjoying the session and providing their feedback in the message box.
- As orientation programme continue and handover to **Mr.Gaurang Pandya** to provide the description about the application provided by institute like student information system (SIS), Student Portal and website of institute as well as university.
- Due to COVID-19 pandemic physical orientation programme was not conducted but faculties of B V Patel Institute of commerce make it live with use of technologies and provide the live view of Library to students with great efforts of Ms. Kinjal Mistry.
 Mr. Jashvant explain the students about RFID and automatic issue and deposit of Books at Uka Tarsadia Resource Centre
- At last but not the least, **Dr Arpana Patel**,I/C Director of B.V.Patel Institute of Commerce deliver vote of thanks to all the faculty coordinator and students for attending the session. She also blesses the students and wishes them good luck for their career and assure them to provide best education which helps them to achieve their goals.
- Students were feeling great and interacted with faculties so as to familiarize with institute environment and thanks all faculties.

Glimpses of Event:



Orientation Program Day 2 - Goal Setting and Career Development 2020

Details About Event:

Event	Orientation Program Day 2 - Goal Setting and Career Development
	2020
Date of Event	30 July 2020
Time of Event	10:15am to 12:30 am
Platform	Zoom Meet: Meeting ID:7856435727
	Password: GOAL (all capital letters)
Participants	25 students (B. Com -1 st Sem.& M.Com (Integrated) -1 st Sem)
Resource	CA Priyanka Agarwal (Chartered Accountant)
Person	

Event Objective:

- 1. To prepare the students about their career goal and how to work on it.
- 2. To involve and learn about the career development process and develop their skills.

- The session started with great motivation quote & the welcome of the students and session speaker CA Priyanka Agarwal by Dr. Nilay Panchal.
- Session speakerinteracted with the students and make them comfortable to session.
- CA Priyanka Agarwal, take the session so smoothly with the use of various management games.
- Students also interacted with her and putting their efforts to learn more about the goal setting.
- CA Priyanka Agarwal, Session speaker consult individual student and help them in setting their goal.
- She has done SWOT analysis and advised the students to work on their weakness and take advantages of opportunities.
- At last but not the least, Dr Nilay Panchal conclude the session and deliver vote of thanks to session speaker.

Orientation Program Day 3 -Session on Office Tools

Event	Orientation Program Day 3 -Session on Office Tools
Date of Event	31 July 2020
Time of Event	10:15am to 11:30 am
Platform	Google meet: https://meet.google.com/mnw-ecoc-egz
Coordinator	Mr. Vijay Dayama (Assistant Professor)
Participants	92 students (B. Com -5 th Sem &M. Com (Integrated) -5 th Sem)
Resource Person:	Mr. Gaurang Pandya, Faculty, B V Patel Institute of Commerce.

Details About Event:

Event Objective:

- 1.To create awareness among students about basic tools of MS office.
- 2.To promote the students regarding the use of MS office in personal and professional life.

- The event was organized by the Dr. Arpana Patel I/C Director of B.V.Patel Institute of Commerce on Google Platform.
- All students of Final year B.com & M. Com (Integrated) -5th Semester of B.V.Patel Institute of Commerce has participated in the event.
- The session started with great motivation quote & the welcome the session speaker Mr.Gaurang Pandya by Mr. Vijay Dayama.
- The anchor started discussion with the students sharing session speaker journey at B.V. Patel Institute, Uka Tarsadia University.
- The session speaker elaborates the steps for using MS-Word, MS-Excel and MS-Power point.
- He explains the students regarding the use of Office tools in various activities, assignment and project work at college level will also helpful for them in future career.
- He dedicates his sincere thanks Mr.Vijay Dayama & Dr Arpana Patel for providing him the opportunity to take session.
- Students also clear their queries regarding office Tools.
- The Vote of Thanks was delivered by the Mr. Vijay Dayama.

Orientation Program 2020 Day-4 "Motivational Session"

Details About Event:

Event	Orientation Program 2020 Day-4 "Motivational Session"
Date of Event	04 Aug 2020
Time of Event	11:00 am to 12:00 pm
Platform	Google meet:https://meet.google.com/cvm-qggz-hgm
Resource	Mr. Joytir Pandya (Principal, Maliba education Academy)
person:	
Participants	25 students & 03 faculties.

Event Objective:

1.To create awareness among students' career in commerce.

2.To promote the students for enhancing their skills and learn about the various innovative ways to enhance their career.

- In continuation of orientation program 2020 Day 4 –Motivational Session was conducted to motivate the students.
- Mr. Vijay Dayama welcomes the session speaker Mr. Joytir Pandya to the students.
- Session speaker firstly introduced about the various opportunities available to students in commerce field.
- He discussed about the import export business, share market and how to become a good entrepreneur.
- He suggests the students to read the print media and make habit of writing notes.
- Last but not the least session speaker informs the students that they must like and love the profession or field as they opted.
- Lastly the session was concluded by Mr. Vijay Dayama.

Orientation Program 2020 Day- 5 "Role of Co-curricular Extra-Curricular Activities in Building overall Personality Development"

Details About Event:

Event	Orientation Program 2020 Day-5 Role of Co-curricular Extra-
	Curricular Activities in Building overall Personality Development"
Date of Event	06 Aug 2020
Time of Event	10:15 am to 11:30 am
Platform	Google Meet: <u>https://meet.google.com/xki-mxux-sud?hs=122&authuser=0</u>
Resource	Dr. Arpana Patel I/C Director, B V Patel Institute of Commerce.
person:	
Participants	24 students & 03 faculties.

Event Objective:

1.To create awareness among students about the various cocurricular and extra activities helps the student for their overall development.

2.To aware the student about various co-curricular activities conducted by the students.

Event Description: -

- In Continuation of Orientation Programme 2020 Day 5 session was organized with above objective.
- Mr. Vijay Dayama welcomes the session speaker Ms. Arpita Vyas to the students.
- Session speaker firstly introduced about the various activities required to enhance the life.
- She discussed about the importance of extra-curricular activities and various committees.
- She suggests the students to participant in various college level activities and develop their own.
- Last but not the least session speaker informs the students that they must be aware about their talent and inherent capacity.
- Lastly the session was concluded by Mr. Vijay Dayama.

Orientation Program 2020 Day- 6 "Professional Etiquette's"

Details About Event:

Event	Orientation Program 2020 Day-6 "Professional Etiquette's"	
Date of Event	09 Aug 2020	
Time of Event	10:00 am to 11:30 am	
Platform	Google Meet:https://meet.google.com/pyh-ifzm-pxj	
Resource	Dr Arpana Patel I/C Director, B V Patel Institute of Commerce.	
person:	Di Alpana i alci i/C Director, B V Fater institute of Commerce.	
Participants	94 students & 03 faculties.	

Event Objective:

1.To create awareness among students about the Professional Etiquette's.

2.To acquire the basic knowledge about the professional etiquette so as to improve the behaviors and learn about the attitude.

Event Description: -

- Session on Professional Etiquette has been arranged for the students of first year and second year graduation course in continuation of orientation program 2020.
- Mr. Gaurang Pandya welcomes the session speaker Dr Arpana Patel to the students.
- Session speaker firstly introduced about the various etiquette skills required for day to day life.
- She discussed about the importance and how to become successful by applying good habits in our life.
- She suggests the students to read the books and develop their own identity.
- Session speaker inform the students about the role of behavior and it make their attitude.
- A student has to focus on his behavior and habits which will reflect the person personality.
- Session speaker also presented the video to enhance their habits and improve.
- Session speaker highlights the role of habits and a student have learning attitude.
- Students also enjoyed the session and interacted with session speaker.
- Last but not the least session speaker informs the students that they must be aware about their etiquette and be professional at the working place and all students love the session.
- Lastly the session was concluded by Mr. Gaurang Pandya.

Orientation Program 2020 Day- 7 "Creativity Leads Toward Success"

Details About Event:

Event	Orientation Program 2020 Day- 7 "Creativity Leads Toward Success"
Date of Event	08 Aug 2020
Time of Event	10:15 am to 11:30 am
Platform	Google Meet: <u>https://meet.google.com/xki-mxux-sud?hs=122&authuser=0</u>
Resource	Mr. Vivek Ayre, Faculty at B V Patel Institute of Management.
person:	
Participants	24 students & 03 faculties.

Event Objective:

1.To know about the student creativity.

2.To aware the student about their creativity which will make them successful.

Event Description: -

- In Continuation of Orientation Programme 2020 Day 6 session was organized with above objective.
- Mr. Vijay Dayama welcomes the session speaker Mr. Vivek Ayreto the students.
- Session speaker firstly introduced about the creativity and how students may identify the creativity among themselves.
- He presented various topics and covered how a student can think creative a situation and develop the idea of any startup.
- Session speaker also interacted with students and solve their curious question very gently.
- Mr. Vivek also explain how students can get success and share many stories related with creative thinking.
- Last but not the least session speaker informs the students that they must be aware about their talent and inherent capacity so it led to be a successful person.
- Lastly the session was concluded by Mr. Vijay Dayama.

Orientation Program 2020 Day- 8 "Physical Fitness with Aerobic Dance"

Details About Event:

Event	Orientation Program 2020 Day-8 "Physical Fitness with Aerobic
	Dance"
Date of Event	13 Aug 2020
Time of Event	10:15 am to 11:45 am
Platform	Google Meet:https://meet.google.com/ght-satj-iaq
Resource	Ms. Rajal Sukhiyaji, Assistant Professor Shrimad Rajchandra
person:	College of Physiotherapy
Participants	25 students & 03 faculties.

Event Objective:

1.To create awareness among students about the physical fitness.

2.To acquire the basic knowledge about the aerobics and various fitness measures.

Event Description: -

- In continuation of Orientation program 2020 a Session on Physical Fitness with Aerobic Dance"has been arranged for the students of first year graduation course.
- Mr. Gaurang Pandya welcomes the session speaker Ms. Rajal Sukhiyaji to the students.
- Session speaker firstly introduced about the various physical fitness methods required for day to day life.
- She discussed about the importance and how to maintain the body feet and measure the body mass
- She suggests the students to maintain the body physically fit.
- Last but not the least session speaker informs the students about agility, power and reaction. She also teach the Aerobic dance with the video and precaution to be followed.
- Lastly the session was concluded by **Mr. Gaurang Pandya**.

Orientation Program 2020 Day- 9 "Role of Student in NSS and Its Awareness"

Details About Event:

Event	Orientation Program 2020 Day- 9 "Role of Student in NSS and Its Awareness"
Date of Event	17 Aug 2020
Time of Event	10:15 am to 11:30 am
Platform	Google Meet: <u>https://meet.google.com/xki-mxux-sud?hs=122&authuser=0</u>
Resource person:	Dr. Divya Gadariya ,Faculty at SRIMCA.
Participants	25 students & 03 faculties.

Event Objective:

1.To know about the NSS and how a student can participate in NSS

2.To aware the student about their role in NSS.

- In Continuation of Orientation Programme 2020 Day 9 session was organized with above objective.
- Mr. Gaurang Pandya welcomes the session speaker Dr. Divya Gadariya to the students.
- Session speaker firstly introduced about the creativity and how students may identify the creativity among themselves.
- She presented various topics and covered how a student can enroll himself for NSS
- Session speaker also interacted with students and solve their curious question very gently.
- She also explains how students can certificate and share many stories related with that.
- Last but not the least session speaker informs the students that they must be aware about their NSS and various grade which helps in their career also.
- Lastly the session was concluded by Mr Gaurang Pandya.

Glimpse of Events

