

SRIMCA MBA, UKA TARSADIA UNIVERSITY organized workshop Formatting smartly using software.

Date: 21st December 2018

Venue: Shrimad Hall

Time: 9:45 am – 2:30 pm

Speaker: Mr. Rajeev Shah, HR Manager, Reliance Hazira.

With a view to enable students to do formatting easy, SRIMCA-MBA had organized workshop for SYMBA, 6th and 10th Sem. IMBA students. Workshop started with discussion of research projects, and problems faced by students while formatting their research project documents.

Mr. Shah started with explaining basic alignment of documents, bullets & numbering, making automated index, automated list of tables, header and footer, section break and bibliography. Students had hands-on-experience as they also practiced the same during session. He demonstrated simple yet useful techniques which are of great importance to students.

